



SLING LIBRARY LOAN FORM

Name			
Address			
Phone number			
Email address			
Carrier borrowed			
Loan charge		Payment method	
Deposit value		Payment method	
Date borrowed		Due date	
Pick up/delivery method		Return method	
Notes:			

Loan Agreement – with the below signature I confirm that:

I have read, understood and agree to abide by the borrowing terms and conditions. I agree to return the carrier in good condition by the date and method above.

I have received instructions for the carrier borrowed and will follow them in its use. I have checked (or will check for Postal Loans) that the carrier and any accessories are present and in good working order and inform the library if there are any concerns.

Borrower's Signature

Date

Terms and Conditions

1. Loan Form

1. A Loan Form must be completed for each carrier you borrow with your full name, address and contact details, loan charges, deposit values, return method and due date. A printed copy of these Terms and Conditions, including details of your hire will also be completed for you to keep.

2. Your personal details will only be used to contact you in relation to your loan and occasional Sling Library events or promotions.

2. Loan Cost and Duration

1. All carriers are lent subject to availability, condition and suitability.

2. Subject to availability up to 3 carriers may be borrowed at one time. This may be limited to no more than 1 of each carrier type. Once a carrier is returned another loan may be made.

3. The standard loan period is 2 weeks. The minimum charge for any loan is 10EUR.

4. At our discretion you may arrange to borrow a carrier for a shorter or longer period. For additional days beyond the normal 2 week period that have been fully agreed on the loan form in advance we charge 10% of the 2 week rate per day or 60% of the 2 week rate per week.

3. Deposit

1. A fully refundable deposit is required for each loan. The deposit amount is dependent on the value of the carrier or accessory being borrowed and will be returned in full following the timely return of the carrier or accessory undamaged with all instructions and any additional accessories.

2. The replacement of any lost carriers, accessories or instructions will be paid for out of your deposit. Charges for missing instructions will be between £2 (for photocopied instructions) to £12 (for the most comprehensive booklets). Charges for lost components will be equal to

replacement cost (including any postage costs). Charges for items damaged beyond normal wear and tear will be judged on a case by case basis.

4. Payment Methods

1. Loan costs are payable by cash, bank transfers or payment via gifted Paypal.

2. Deposits may be given as cash or cheque (or bank transfer/gifted Paypal if made in advance), and are refunded by the method given.

5. Late Returns

1. If you return your carrier late we will charge daily late fees of twice the daily rate for the carrier for every day past the agreed returns due date until the date that you contact us and agree a resolution. These fees will be deducted from your deposit.

2. It is often possible to renew your loan for an additional 2 weeks period (unless the carrier has been reserved), with payment made by gifted Paypal or bank transfer.

3. Under adverse or unforeseen circumstances we may reduce or waive fines for late returns as long as the late period is less than 7 days and has been fully agreed by us before the end of the loan period (this also allows for things like postage delays).

4. If we do not hear from you within 30 days from the start of your loan, we will consider the carrier lost and keep your full deposit.

5. If you are unable to return your carrier by the agreed date due to Library staff illness or holidays, we will extend your loan period for free and agree a new returns due date with you.

6. Returning and Posting Carriers

1. Returns can be made following a prearranged agreement to meet at a mutually convenient location. If this is not possible the carrier and instructions may be returned by post to arrive maximum 2 days or after the returns due date.

2. Carriers and instructions returned by post should be returned to: Christos Yiapanis Physiotherapy Office, Arch Makarios Str 32 4002 Mesa Yitonia Cyprus

3. The carrier is returned by post at your own cost and risk (we advise that you use Recorded or Special Delivery and retain proof of postage). Please ensure you allow sufficient time for the carrier to arrive by its return due date.

4. Shall you choose to return by courier, the sender and not the Library is to cover the cost of the shipping.

4. Please ensure that the carrier, instructions and any accessories are packaged appropriately – we prefer that you ‘double-bag’ the carrier and write both addresses on both layers.

7. Condition of the Carrier

1. All carriers are checked before lending to ensure that they are in good condition and working order. The borrower may check the condition of the carrier prior to the start of the loan and must confirm on the loan form that it is in working order.

2. If a carrier is received by post, any breaks or flaws that prevent its use should immediately be reported to the Library on receipt of the carrier. In such cases the hire fee will be refunded in full on return of the carrier however postal fees cannot be refunded.

3. It is the borrower’s responsibility to check over the carrier before every use. Check all buckles, hems and seams ensuring that there are no tears, breaks, cracks or holes. If any damage is discovered, please stop using the carrier immediately and contact us.

8. Safe Use of Carriers

1. ALL CARRIERS ARE EXTREMELY SAFE WHEN USED PROPERLY, HOWEVER MISUSE CAN CAUSE INJURY TO YOURSELF OR YOUR CHILD. IT IS YOUR RESPONSIBILITY TO ENSURE THAT YOU ARE USING THE CARRIER CORRECTLY AND THAT YOUR BABY OR CHILD IS SAFE AT ALL TIMES WHEN USING THE CARRIER. The Sling Library cannot be held responsible for any



accident that results in injury or death whilst the carrier is in your care.

clothing or objects contaminated with smoke particles.

2. All carriers are provided with instructions for safe use. If, for any reason they are not supplied, it is the borrower's responsibility to ask for a copy of the instructions. On occasion, we may only be able to provide you with an online link to manufacturer's instructions; in this case, we will also give you printed instructions for a similar carrier. For convenience, links to web page or pdf copies of instructions for all of our carriers may be found on Sling Library page.

3. The borrower must read all safety, use and care instructions provided prior to using the carrier. Carriers must only be used in accordance with the manufacturer's instructions, though where there is a choice we may recommend particular carrying methods or positions.

4. We suggest that after familiarising yourself with the instructions given you then practice using the carrier with a doll/teddy or cushion/pillow so that you get used to the tying/fastening/adjusting methods.

5. Always ensure that you seat your child correctly in the carrier and check any knots regularly as children do not stay still and straps and wrap passes can move or become loosened.

6. If you feel any pain while carrying your child, change the carrying position or remove the carrier.

7. If you are unsure about anything you read in the instructions, are not sure what you're doing or are at all concerned, please ask us. We can point you in the direction of lots of helpful sites to give you tips to make sure you're getting the best out of the carrier and using it safely.

9. Care of Carriers

1. Under no circumstances is it permitted to smoke whilst wearing or holding the carrier. Please inform us if you are a smoker, or if there is a smoker in your home as we will need to carefully launder the carrier after it is returned. Smoking is known to increase the risk of cot death for babies, and these risks have also been linked to babies being in close contact with

2. We cannot guarantee that there are no marks on the carriers we lend. Carriers are spot-cleaned regularly and/or laundered as appropriate when the lending schedule allows. If you would prefer to use a freshly laundered carrier please request this before you borrow. Please return your borrowed carrier in clean condition.

3. For soft carriers (wraps, slings and asian styles) please spot clean any marks and more soil-prone areas (e.g. on straps and top edges) when they occur using liquid detergent/washing up liquid and water. If necessary wash the carrier before returning it using liquid detergent and washing cycle suitable for delicates. Protect rings by putting a sock or similar over them, held on with an elastic band.

4. For soft structured carriers, framed carriers and anything with significant padding, structural elements or buckles please avoid putting in the washing machine. Do spot clean any marks when they occur using washing up liquid or liquid detergent and water, and ensure that straps and areas where baby may suck or chew the carrier are clean before returning.

5. We cannot guarantee that there are no animal hairs on our carriers, but we ask that all carriers are kept away from pets to minimise this possibility. If you are very allergic to animal hairs, please request that the carrier be laundered before you borrow it to help reduce any potential reaction.

6. Food and posset marks are expected when carrying children, but please keep the sling away from anything that may stain more permanently (oil, paint, pens, etc.), or anything that might damage it (scissors, velcro, keys in your bag, fire, etc.). The cost of damage beyond normal wear and tear may be removed from your deposit.

10. All slings, carriers, instructions and accessories remain the property of Sling Library at all times, and all loans are subject to availability and our discretion.